

BCS

Birmingham Covington School

Quarter IV
April 17, 2017 – June 16, 2017
Choice Hour Selection and Payment Sheet
(Registration on Back)

Name: _____ Homeroom Teacher: _____ Grade: _____
Please return to the front office by 4:00 PM on Monday March 13th!

Dear Parent/Student:

As you sign up for classes, please view the QII Choice Hour course offerings at bcsonline.info and read this instruction sheet very carefully. The number of selections offered for classes is determined by how many students attend Choice Hour each day. To make the selection process operate smoothly, use the following guidelines:

- It has become necessary to charge a \$45.00 quarterly fee for days four and five attended by our students.

Example of a student attending 5 days

Payment by check or money order only, made payable to Birmingham Public Schools with Student name and homeroom on check. <u>Staple</u> check to this form.	Payment Form	
	Required	Amount Due
Day One – No Charge	NC	NC
Day Two – No Charge	NC	NC
Day Three – No Charge	NC	NC
Day Four - \$45.00	\$45.00	\$45.00
Day Five – \$45.00	\$45.00	\$45.00
Total Amount Due for QIV – Payment attached		\$90.00

Please be advised that in addition to the quarterly Choice Hour Fees, it may be necessary to add a materials fee to some of our classes. If there are financial needs, call Mr. Morawski or Mr. Hill. Confidential arrangements will be made. No child will be excluded from a fee class for financial reasons. **Do not include payment for “Materials Fees” or “Pay to Play” as there will be a separate billing once scheduling is complete.**

- A completed selection sheet with payment for each student must be returned to the front office before the listed deadline. **We will not schedule students into classes if payment in full is not included with the choice hour selection sheet. Students who do not turn in a selection sheet with payment by the deadline will not be allowed to make a change in their schedule once they receive it. Students who do not turn in a selection sheet will not be placed in any Choice Hour classes. If a class should go to a lottery for student placement, priority will be given to students who turn in their choice hour selection sheets by the deadline.**
- Some classes are listed “invitation only”. Do not sign up for these classes, unless the teacher has spoken to you directly.
- **Students not scheduled for Choice Hour cannot be left unattended at BCS; they will need to be picked up at 3:20 pm. Students that do not have a Choice Hour class and are still in the building or on school grounds by 3:30 pm will be charged \$5.00 per day.**
- Students participating in after school athletics must be enrolled in Choice Hour if their team practice is scheduled to begin after the choice hour program. Sports team practices are posted on bcsonline.info.
- Please call Linda Stone at 248-203-4625 if you do not understand the Choice Hour process regarding class content, attendance policies, students absence, or if you are interested in teaching a Choice Hour class. Questions regarding Choice Hour scheduling should be directed to Kathy Juriga at 248-203-4426.

Parent Signature: _____

Student Signature: _____ Turn over for selection/payment sheet ⇒

It is important to prioritize all classes for each requested day. Students/Parents need to understand that they may not get all of their first choices. Please give at least 4 different choices. **If you list only one class and that class is full, a class will be chosen for you.** If you choose a highly sought after class this quarter and do not get it, you will be placed on a wait list for the following quarter as long as the class is offered the next quarter.

Monday

Choice	Class
1	
2	
3	
4	
5	

Tuesday

Choice	Class
1	
2	
3	
4	
5	

Wednesday

Choice	Class
1	
2	
3	
4	
5	

Thursday

Choice	Class
1	
2	
3	
4	
5	

Friday

Choice	Class
1	
2	
3	
4	
5	

Payment by check or money order only , made payable to Birmingham Public Schools with Student name and homeroom on check. Staple check to this form.	<i>Payment Form</i>	
	Required	Amount Due
Day One – No Charge	NC	NC
Day Two – No Charge	NC	NC
Day Three – No Charge	NC	NC
Day Four - \$45.00		
Day Five – \$45.00		
Total Amount Due for QIV – Payment attached		

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